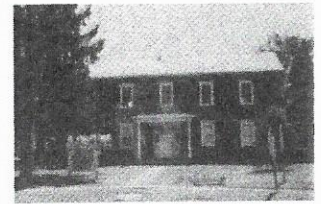


OLDEST TOWN
IN WEST VIRGINIA
BETWEEN CHARLESTON
AND POINT PLEASANT
FOUNDED IN 1837

Town of Buffalo
P.O. BOX 307
BUFFALO, WEST VIRGINIA 25033
OFFICE OF THE TOWN RECORDER

HOME OF
HISTORIC
BUFFALO ACADEMY
ERECTED 1849



July 3, 2017 Town Council Minutes

Meeting called to order by Mayor Dave Melton. Pledge to the flag done.

Roll call first in Buffalo history All women Town Council; present were Barbara Reed, Leah Higginbotham, Jennifer Leighton, Billy Whittington and Alisa Scott.

Welcome House of Delegate member Josh Higginbotham and Senator Glenn Jeffries.

Approval of minutes June 5, 2017 Barb Reed made a motion and Alissa Scott 2nd the motion, all in favor. Motion carried

Delegate Josh Higginbotham discussed Home Rule Bill, dilapidated properties and enforcement of codes.

Approval to pay bills. We will have a budget report for next month and a list of reports.

Meeting schedule change, no decision yet.

Governance Discussion Agenda will be more descriptive, will look into the town alignment with County resolution for shortening or lengthening our term.

Job Descriptions needed for Town recorder, Clerk, Town Council and Mayor.

The Mayor asked for Approval to buy computer, backup power source, software if needed, approximately \$1500 Billy Whittington made motion to approve Jenny Leighton 2nd all in favor, motion carried.

Web Template, Mayor Dave Melton, will take responsibility to get this started; Process to begin \$0 to install \$40 a month, \$45 for terminal, \$480 yearly for credit card payments and online thru website. Motion for site made by Jenny Leighton 2nd Barb Reed all in favor, motion carried

Discuss town attorney. Need a list of attorneys to choose from.

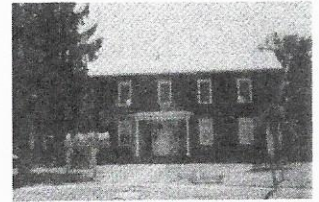
Alisa Scott asked about the town people speaking during meetings, open forums? They may call ahead get on the agenda at least 3 days prior to meeting and once website is up they can email us or use Facebook.

Mayor asked floor for any questions. Resident Danette asked are we allowed to speak during meetings. Why come if we have no voice or public opinion? Mayor suggests get on agenda, it's flexible, cut off time is 3 business days prior to meeting.

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Will the Budget be made public? Where is the source of the budget money? How about Toyota? Toyota is exempt. We have B&O tax Gambling lottery, Coal severance, and Excise taxes.

Will the Ordinances be available soon? Not one of our first priorities but plan to get it digitized on computer.

Leah Higginbotham made a motion to adjourn the meeting. Jenny Leighton 2nd motion. Motion carried.

Cauld D. Melton

Julie Martin

Mayor

Recorder